



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS

(OPEN TO THE PUBLIC)

MONDAY, OCTOBER 15, 2018, 6:00-7:50 P.M.

NORTH CAMPUS – SECONDARY LIBRARY CONFERENCE ROOM (TITAN ROOMS A AND B, 1ST FLOOR)

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Discussion Time/Start Time

- | | | |
|------|--|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:00) |
| | <ul style="list-style-type: none">The Chair (Mr. Moulton) called the meeting to order at 6:00 pm | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:01) |
| | <ul style="list-style-type: none">Roll call: (Mr. Bennett; Here // Mrs. Goin; Here // Dr. Jennings; Here // Ms. Littleton; Here // Mr. Moulton; Here // Mr. Rudder; Here // Mrs. Van Vleet; Here) A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:02) |
| | <ul style="list-style-type: none">Motion: Ms. Littleton moved to approve the agenda and was seconded:Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)</u> | |
| IV. | Comments from the Audience (Audience members have 5 minutes to address the Board)
(NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | 5 min (6:05) (6:03) |
| | <ul style="list-style-type: none">There were no comments from the audience | |
| V. | Celebrate TCA (Elementary Grandparent's Day Highlights) | 5 min (6:10) (6:03) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">At this year's Grandparent's Day, several 6th Grade students shared their funny memories and sweet poems that were read during the recent Grandparents Day assemblies at our three elementary schools.We welcomed over 1600 grandparents, with special performances by every elementary grade level. | |
| VI. | Comments from the Board of Directors | 5 min (6:15) (6:08) |
| | <ul style="list-style-type: none">Ms. Littleton praised the Suicide Prevention Council associated with the El Paso County Health Department and its review of the book Gift of Failure (some TCA parents are on this council)Mr. Moulton attended several TCA Core Values In Service sessions and was impressed with the depth and thoroughness of the conversationsMrs. Goin also attended several TCA Core Values In Service sessions and thought it was time well spent and the classes were well doneMr. Bennett valued the JH parent teacher conferences where the students attend the conference with the parentsMrs. Van Vleet attended the TCA Core Values In Service liberal arts session and was captivated by the richness of the discussions and references to Abraham Lincoln | |
| VII. | Board Development (Legislative Update) | 10 min (6:20) (6:15) |

Action: (Miller)

Motion: (Info)

Rationale: to reinforce good practices of effective school boards

- Mr. Miller highlighted the following from his presentation:
 - Board role in being advocates
 - Importance of Board keeping up with legislative actions
 - Charter school waivers
 - Licensing for all teachers
 - ASD20 Superintendent Search
 - Colorado League of Charter Schools
 - Governmental Affairs Committee
 - Amendment 73
 - Charter School Institute southern Colorado representation
 - Lobbyist for charter school interests (Amy Atwood)
 - Fair Campaign Practices
 - As a Board member
 - As an individual (not associated with the Board)
 - Polis/Stapleton Governor race and charter school implications

VIII. **Report of the President & Cabinet Spotlights**

15 min (6:30) (6:28)

Action: (Sojourner)

Motion: (Info)

Rationale: to highlight cabinet activities (Pres., Ops, Academic Services, and Advancement)

- Dr. Sojourner highlighted the following from his report:
 - TCA values its relationship with ASD20
 - ASD20 Board, Superintendent, Cabinet, and Staff work to advance student performance
 - Per our legal counsel, one of the best relationships in Colorado
 - Good for our kids and staff
 - Provide valuable resources (Bond and mil levy distribution)
 - Academic Lead Team Special Interest Items for 2018-2019
 - Continue to improve our communications with the parent community on character efforts at TCA
 - Continue to uphold homework commitment in our Core Values
 - Continue to examine and address struggling math students (topic of D20 External Review)
 - Importance of \$1,000 returning bonus (prorated by FTE) bonus to staff (to be distributed in October pay checks)

IX. **Consent Agenda**

3 min (6:45) (6:40)

Board Directed items to be removed from Consent Agenda:

Motion: (Vote) to file the Consent Agenda

A. Finance (VanGamble)

1. August Financials

B. SAC Meeting Minutes

1. Junior High; Sept 7, 2018

2. Central Elementary; Sept 10, 2018

3. CSP-CP; Sept 11, 2018

4. East Elementary; Sept 17, 2018

5. North Elementary; Sept 20, 2018

- **Motion: Mr. Bennett moved to file the Consent Agenda and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

X. **Minutes: September 10, 2018**

2 min (6:48) (6:41)

Action: (Swanson)

Motion: (Vote) to approve the September 10, 2018 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mrs. Goin moved to approve the September 10, 2018 minutes and was seconded.**
- Discussion: None

- Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin: Yea // Dr. Jennings: Yea // Ms. Littleton: Yea // Mr. Moulton: Yea // Mr. Rudder: Yea // Mrs. Van Vleet: Yea)

XI. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **Annual Operations Report (Safety and Security Assessment)** 15 min (6:50) (6:43)
 Action: (Tubb)
 Motion: (Information)
 Rationale: to provide the Board with an annual overview and assessment of the state of Operations at TCA
 - Mr. Tubb highlighted the following topics from his report:
 - Overall, TCA has taken increased measures to ensure students, staff, and parents are safer at TCA. We continually review the safety and security of our campuses during the year and make improvements.
 - TCA has taken many steps to increase the safety and security of our students, staff and parents
 - TCA has four D20 Security Officers (three at North Campus and one new officer supporting the East and Central Campuses)
 - Each Campus now has a dedicated security kiosk for entry and exit of visitors
 - TCA continues to install and upgrade cameras at each campus
 - Installed door open/propped monitors at North Campus
 - Increased the number of lockdown drills
 - Number of security incidents increased from 33 to 42; the good news is that the increase was due to more use of Safe to Tell Reports
2. **ASD20 Monitoring Report** 15 min (7:05) (7:25)
 Action: (Sojourner)
 Motion: (Information)
 Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report
 - Dr. Sojourner provided the board with an overview of his presentation to the ASD20 Board that will include the following:
 - Safety and Security upgrades at TCA
 - Academic Achievement
 - Intently reviewing and assessing scores that are lower than historically expected
 - Bond Money Construction
 - Show slides of completed TCA building projects
 - Ask the ASD20 Board to consider combining the second and third installments of Bond money into one (allows TCA to combine remaining building projects into one construction activity to save money and reduce impact)
3. **Annual Year Financial Review (Previous FY)** 10 min (7:20) (7:40)
 Action: (VanGambleare)
 Motion: (Information)
 Rationale: to review previous year's financial health
 - TCA continues to maintain a solid financial position
 - Mr. VanGambleare highlighted the following items from his report:
 - Net position (fund balance) increased year over year
 - The increase primarily stems from an increase in capital assets (north gym and performing arts center) funded with ASD20 Bond proceeds
 - Debt service on TCA's bonds is 12.7% of the General Fund
 - Cash at 6/30 equated to 119 days of operating expenses.
 - Mr. VanGambleare applauded TCA's finance staff for their continued commitment to providing high quality customer service to the TCA community

C. Board Level Reports

1. **TCA Online Election Provider** 5 min (7:30) (7:54)
 Action: (Sojourner)
 Motion: (Vote)
 Rationale: to update the Board on the online election provider
 - The Board did not take a vote; TCA would continue to use the same online election provider (Survey Ballots and Systems) for the next three years
 - The Board asked the Governance Committee to review considering online only election

- D. **Board Communication** 5 min (7:35) (7:59)
Action: (Secretary)
Rationale: to develop and approve of communication update to community
- Celebrate TCA
 - OPS Safety Report
 - Financials (staying within budget)

- E. **Future Board Agenda Items** 5 min (7:40) (8:01)
1. Quarterly Financial Summary, Nov, VanGambleare
 2. Internal Financial Control Report, Nov, VanGambleare
 3. Quarterly FAC Report/Audit Review, Nov, VanGambleare/Goin
 4. Budget Projection Report (5 Year), Nov, VanGambleare
 5. State Assessment/Student Achievement Comparative Analysis Report, Nov, Jolly
 6. Accreditation Status, Nov, Jolly
 7. President Bi-Annual Board Feedback, Nov, Moulton
 - Mr. Moulton asked the Board to turn in their feedback for the President prior to the November Board meeting
 8. Mr. Moulton presented the list of proposed Board agenda items and asked the board to let him know if they wanted to add any more additions

- F. **Comments from the Board of Directors** 5 min (7:45) (8:03)
- There were no comments from the Board

XII. **Adjournment** (Approx. 7:50 p.m.) (7:50) (8:04)

- **Motion: Mr. Rudder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Mr. Bennett: Yea // Mrs. Goin; Yea // Dr. Jennings; Yea // Ms. Littleton; Yea // Mr. Moulton; Yea // Mr. Rudder; Yea // Mrs. Van Vleet; Yea)**

Rich Bennett
Board Secretary